

Church at Stony Hill



Rules to Follow

The Church at Stony Hill has set forth the following rules to maintain not only the integrity of the Church but also to ensure that your event is not only a happy one but also successful and a great memory.

The following rules will apply when renting our facilities:

1. The building will be locked and unlocked by the Stony Hill Staff representative according to the hours reserved.
2. Deliveries and pick-ups must be prearranged two weeks in advance of the event and be coordinated with SHC staff.
3. No cooking unless prearranged with SHC staff. The kitchen is for catering purposes only...not for food preparation.
4. All trash and garbage debris must be bagged and placed in covered dumpster at the end of event.
5. All windows and doors must be locked and lights, stove, oven, etc. turned off.
6. All types of confetti and tape on the walls are prohibited. For reasons of safety and fire codes, open flames are subject to approval by the SHC offices. You may use votive candle lights, enclosed candles, and oil lamps. You are responsible for removing all decorations immediately following the event. Final approval of anything out of the ordinary must be made in advance.
7. Musicians, band or DJ with amplification are allowed as long as it is in a moderated degree and does not become a disturbance to the neighbors. Please no fog machines. Please confirm this issue with the SHC office.
8. Hired security is a must during events that bring alcohol onto the premises. We will secure a policeman from the local police department for the hours of your event. This ensures the safety of everyone.
9. Parking is free and is as designated by SHC.
10. This is a no smoking facility. Smoking is permitted outside. All cigarette butts, wrappers, and ashes must be disposed of properly in the containers provided outside the building.
11. All alcoholic beverages must be pre-approved by the SHC offices. You will be asked to pay an additional fee to secure a person off the local police department for events that serve alcohol. All alcohol will cease to be served at any event at least 45 minutes prior to event being over. There will be no "last calls" for alcohol.
12. Only pre-arranged areas of the church are to be used. Please see details on your contract for clarification.
13. If using the sanctuary/auditorium, only authorized personnel will operate and occupy the sound room.
14. No bird seed, rice, confetti, etc., inside or outside the building. Bubbles are acceptable for outside use only. The use of tape, hooks, tacks, or nails on any surface is not permitted. There are no exceptions.
15. After the event, please return folding chairs/tables/or other equipment to the designated storage areas unless otherwise noted by the SHC staff. Please do not lean tables and chairs against the walls.
16. All minors under the age of 18 must be chaperoned by at least one adult for every 20 minors during the entire rental time.
17. No firearms or weapons.
18. Grounds and Building must be left in the same condition as it was when you arrived!

The Lessee will be held responsible for any damage done to the Church at Stony Hill properties that are used.

Lessee: _____ Date: _____

Hold Harmless Clause

I, the undersigned, agree to indemnify and hold harmless the Church at Stony Hill and their staff, agents, employees, or any other person against loss or expense, including attorney's fee, by reason of the liability imposed by law upon the church except in cases of the church's sole negligence, for damage because of bodily injury, including death, at any time resulting there from, sustained by any person or persons, or on account of damage to property arising out of or in consequence of this agreement, whether such injured persons or damage to property are due or claim to be due to any other person. It is further understood and agreed that the Lessee shall, at the option of Stony Hill Church offices, defend The Church at Stony Hill staff, agents, employees, or any other person with appropriate counsel and shall further bear all costs and expenses, including the expense of counsel in the defense of any suit arising hereunder.

Signature of Lessee: _____ Date: _____